

SOUTH SHORE REGIONAL LIBRARY GENERAL MEETING, October 23, 2024

The South Shore Regional Library Board administers South Shore Public Libraries.

South Shore Public Libraries celebrate reading, discovering, learning, and sharing.

Present:	Patrick Hirtle, Chair Cindy Bruhm, Vice Chair Councillor Stacey Colwell Councillor Vicki Amirault Donna Bourne-Tyson Tom Sheppard Ashley Nunn-Smith, Staff Alisa Hemeon, Staff/Recorder Christina Pottie, Staff Blake McDonald, Staff
Regrets from:	Councillor Jenni Birtles, Councillor Michele Greek, Councillor Tina Connors, Diane Racette, Gail Tricebock and Marie Hogan

<u>1. CALL TO ORDER</u>	Patrick Hirtle called the meeting to order at 6:00 pm and read the SSPL Land Acknowledgement.
<u>2. AGENDA</u>	
Motion:	" <u>THAT</u> the Agenda be approved as circulated."
COLWELL/Bruhm	All in favour. Motion carried
<u>3. DECLARATION OF CONFLICT OF INTEREST</u>	None
<u>4. MINUTES</u>	
Motion:	" <u>THAT</u> the South Shore Regional Library Board accept the Minutes of the September 18, 2024 meeting as amended."
BRUHM/Colwell	All in favour. Motion carried.
<u>5. CORRESPONDENCE</u>	None
<u>6. INFORMATION</u>	
6.1	<i>Thomas H. Raddall Library / Region of Queens</i>
	Ashley and 3 staff members toured the new Liverpool library space on October 18, 2024. A full firewall was installed between tenant occupancies of the building and kitchen walls are complete. Renovations are on track and arrangements are being made for a complete move by December 31, 2024. Beginning December 1, 2024, customers will be asked to borrow large volumes of books to alleviate as much of the

	<p>packing as possible. By mid-December, the current Liverpool branch will close for packing and setting up of the new library space. There will be a soft opening in January 2025. Councillor Vicki Amirault advised that the Region of Queens Municipality has added a page on their website with updates and pictures of the progress (Progress Updates on New Library location - Region of Queens Municipality). Discussion surrounding the name of the library: Ashley will consult with Thomas Raddall III and consider public consultation if needed.</p>	
6.2	<p><i>Equity, Diversity and Inclusion</i></p>	
	<p>On September 28, 2024, the Truth and Reconciliation Day event had approximately 60-65 participants. Sparking from the unveiling of the local Mi'kmaq map, SSPL held a 4-week program of "Mi'kmaq Word of the Week" highlighting place names of different Bookmobile stops.</p> <p>On Saturday, October 19, a Mi'kmaq chef led 10-12 participants at MHPL in making Bannock bread (tea biscuits). Approximately 35 people also enjoyed the strawberry shortcakes once prepared. There will be a similar workshop on November 2 at the Liverpool library.</p> <p>On October 21 as part of SSPL's Staff Development Day, staff participated in pronoun training and practice.</p>	
6.3	<p><i>Staff Association</i></p>	
	<p>No report</p>	
6.4	<p><i>CEO Updates</i></p>	
	<p><i>Staff Development Day</i></p> <p>October 21, 2024, was a full day of staff training and collaboration beginning with Naloxone training, Gender Diversity and Pronoun practice, and a gentle stretch to round out the lunch hour. In the afternoon, a Graphic facilitator led a world café discussion and infographic on where library services have been, looking at the forces influencing SSPL's current work, and where the direction may go with the development of the next strategic plan.</p> <p><i>NSLA Conference</i></p> <p>Seven staff including all of the SSPL managers will be attending the NSLA conference in Amherst on October 25-27, 2024.</p>	
<p><u>7. MOTION AND DISCUSSION</u></p>		
7.1	<p><i>Second Quarter Spending Report</i></p>	
	<p>The second quarter spending report (July, August, and September 2024) was reviewed by the Finance Committee and circulated prior to the meeting.</p>	
	<p>Motion:</p>	<p><u>"THAT</u> the South Shore Regional Library Board approve the Second Quarter Spending Report as circulated and discussed."</p>

	BOURNE-TYSON/Colwell	All in favour. Motion carried.
7.2	<i>SSPL Policy Updates</i>	
	7.2.1 <i>Art and Display Policy</i> 7.2.2 <i>Gifts and Donations Policy</i>	
	Policy committee of 4 staff are reviewing all of SSPL's policies. The group submitted updated versions of the Art and Display and Gifts and Donations policies with an accessible language lens. These policies combined portions of previous documents so a revision history was added to the policies for tracking purposes.	
	Motion:	" <u>THAT</u> the South Shore Regional Library Board accept and approve the Art and Display and Gifts and Donation policies as circulated."
	BRUHM/Colwell	All in favour. Motion carried.
	7.2.3 <i>Privacy Policy</i>	
	Request made to accept and adopt the Same Page consortium Privacy policy and retire the SSPL Confidentiality policy. Discussion surrounding legal implications of adopting another group's policy.	
	Motion:	" <u>THAT</u> the South Shore Regional Library Board refer this policy back to staff for revision and re-branding as the South Shore Regional Library Confidentiality policy."
	BRUHM/Colwell	All in favour. Motion carried.
8. <u>DATE, TIME AND PLACE OF NEXT MEETING</u>		
The next general meeting is scheduled for November 20, 2024 at 6:00 pm.		
10. <u>ADJOURNMENT</u>		
COLWELL adjourned the meeting at 6:34 pm.		