

SOUTH SHORE REGIONAL LIBRARY GENERAL MEETING, April 17, 2024

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning, and sharing.*

Present:	Cindy Bruhm, Vice Chair Councillor Stacey Colwell Councillor Tina Connors Councillor Vicki Amirault Councillor Wendy Oickle Tom Sheppard Gail Tricebock Ashley Nunn-Smith, Staff Alisa Hemeon, Staff/Recorder
Regrets from:	Patrick Hirtle, Diane Racette, and Marie Hogan

<u>1. CALL TO ORDER</u>	Cindy Bruhm called the meeting to order at 6:05 pm and read the SSPL Land Acknowledgement
<u>2. AGENDA</u>	
Motion:	" <u>THAT</u> the Agenda be approved as circulated."
OICKLE/Tricebock	All in favour. Motion carried
<u>3. DECLARATION OF CONFLICT OF INTEREST</u>	None
<u>4. MINUTES</u>	
Motion:	" <u>THAT</u> the South Shore Regional Library Board accept the Minutes of the March 20, 2024 meeting as circulated."
AMIRAULT/Tricebock	All in favour. Motion carried.
<u>5. CORRESPONDENCE</u>	None
<u>6. INFORMATION</u>	
6.1	<i>Thomas H. Raddall Library / Region of Queens</i>
	Following the next Region of Queens Council meeting, scheduled for April 26, 2024, it is expected that a small group will be formed with Ashley, Public Works representatives and a project manager to determine renovation plans for the temporary relocation to the Liverpool Business Development Center.

6.2	<i>Equity, Diversity and Inclusion</i>
	No update
6.3	<i>Staff Association</i>
	No update
6.4	<i>CEO Updates</i>
	<p><i>Program and Service Development Manager</i></p> <p>Previous candidate chosen from March interviews declined the offer to take another position. Position was re-posted and across additional forums. Interviews are being held April 29 and 30 with Ashley, Christina and Dyan Bader of the Provincial Library.</p> <p><i>New Health Benefit Provider</i></p> <p>A new health benefit provider was chosen offering the same or better coverage. Employees should see an approximate 15% reduction in benefit premiums depending on their individual criteria. For the organization, this will be a savings of over \$14,000 per year. The new plan will be in effect on May 1, 2024.</p> <p><i>Volunteer Appreciation Celebration</i></p> <p>There will be a Volunteer Appreciation coffee on Friday, April 19 from 10:30am to 12:00pm in the multipurpose room of the LCLC. All Board members are invited/encouraged to attend.</p>
<u>7. MOTION AND DISCUSSION</u>	
7.1	<i>Operational Reserves</i>
	<p>Question raised during last meeting in regards to the balance of SSPL reserves. This question was based upon the "Accumulated Surplus" line of the annual audited Financial Statements. In summary, this amount is determined through an accounting formula (Assets = Liabilities + Accumulated surplus/deficit). The "accumulated surplus," also known as "total net assets," includes amortized value in things such as technology, vehicles and collections, as well as cash. It is an accounting concept and not an actual tangible sum of funds that exist in a bank account to be used at a later date. Presently, SSPL carries any surplus or covers any deficit in the fiscal year from one bank account. Ashley polled CORL colleagues and found that other libraries have separate bank accounts for reserves and/or savings. It is proposed that SSPL open a reserve account where surplus funds may be moved by motion of the Board, in order to fund future capital projects, such as but not limited to, renovations, new builds, or mobile library vehicles, also by motion of the Board.</p>

	Motion:	" <u>THAT</u> the South Shore Regional Library Board approve, in principle, the establishment of an operational reserve account with details and policy to follow."
	TRICEBOCK/Colwell	All in favour. Motion carried.
7.2	<i>LBANS Dissolution</i>	
	The LBANS Association is without a Chair, quorum and significant representation to initiate an official dissolution of the organization. Considering that Christina holds the position of Treasurer for LBANS and SSPL has funds held in trust for the organization, Ashley polled her CORL colleagues and the Provincial library for advice and suggestions of how to move forward with the dissolution and disbursement of funds. It was proposed that SSPL send correspondence to the other member Boards for their agreement to dissolve and how to divide funds.	
	Motion:	" <u>THAT</u> the South Shore Regional Library Board refer the matter back to staff for a legal opinion and report back to the Board"
	COLWELL/Amirault	All in favour. Motion carried.
8. <u>DATE, TIME AND PLACE OF NEXT MEETING</u>		
The next general meeting is scheduled for June 19, 2024 following the AGM.		
9. <u>ADJOURNMENT</u>		
SHEPPARD adjourned the meeting at 6:42 pm.		