

SOUTH SHORE REGIONAL LIBRARY GENERAL MEETING, May 17, 2023

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Cindy Bruhm, Vice Chair
Councillor Tina Connors
Councillor Vicki Amirault
Councillor Wendy Oickle
Diane Racette
Tom Sheppard
Jeff Mercer, Staff
Christina Pottie, Staff
Skylar Barkhouse, Staff
Alisa Hemeon, Staff/Recorder

Regrets from: Patrick Hirtle, Chair, Councillor Stacey Colwell, Marie Hogan Loker, Councillor Jenni Birtles, and Wilma Stewart-White.

Cindy Bruhm called the meeting to order at 6:00 pm.

MINUTES:

Motion: "THAT the South Shore Regional Library Board accept the Minutes of the April 19, 2023 meeting as circulated with one amendment to move resignation notice of Board member to May 17, 2023 Agenda and Minutes."

OICKLE/Racette All in favour. Motion carried.

2.1 LBANS

Next meeting scheduled for May 27, 2023 in Truro.

2.2 THOMAS H. RADDALL LIBRARY/REGION OF QUEENS

No updates from SSPL. Councillor Vicki Amirault advised that the Feasibility Study and preliminary report from the project manager should be back by June 30, 2023. Should the Region of Queens Municipality wish to break the current lease, they must provide 6 months advance written notice. Question arose as to the Region's responsibility should the building sell - Councillor Vicki Amirault to report on this at the next general meeting.

2.3 EQUITY, DIVERSITY and INCLUSION

Peace and Friendship backpack launch to happen on June 16, 2023. Board members invited to attend.

2.4 STAFF ASSOCIATION

Alisa read the report submitted by Charity Fraser dated May 12, 2023. A copy filed with these Minutes.

2.5 CEO UPDATES

i. Board Member Resignation

SSPL received notification from Cathy LeBlanc that she is resigning from the Board due to time commitments and scheduling.

ii. Freelance Job Scam

SSPL is receiving less emails, calls and inquiries regarding the freelance job scam. Jeff Mercer added our messaging regarding this to CKBW and it is currently airing.

iii. MLA Visit/Presentation

Lunenburg West MLA, Hon. Becky Druhan, will be presenting SSPL with official congratulations for the organizations' 50th Anniversary on the Bookmobile in Petite Rivere on June 2, 2023.

3.1 CORL FUNDING NEEDS ANALYSIS REPORT

Jeff Mercer discussed the Funding Needs Analysis report as previously circulated.

Motion: "THAT the South Shore Regional Library Board endorse and agree with the outline and strategies presented in the CORL Funding Needs Analysis Report."

SHEPPARD/Amirault All in favour. Motion carried.

3.2 LIBRARY DEVELOPMENT FUND GRANT – "YOUR LIBRARY YOUR WAY"

Christina explained that SSPL received provincial grant funding to carry out a membership campaign this fall, called "Your Library Your Way." The focus for this campaign will be to target non-library members who fall under the equity, diversity, and inclusion umbrella. SSPL recognizes that traditional methods of advertising and awareness raising, as well as some service offerings, might not always resonate with groups that could face barriers in using the library. To help the organization learn more about these barriers, SSPL will be consulting widely within the community and have engaged library specialist, Cheryl Stenstrom, to help with the consultations. Everyone will have a chance to provide ideas and comments by completing a survey. As well, some staff and board members will be asked to participate in a focus group. SSPL anticipates working closely with the new equity, diversity, and inclusion coordinator for Lunenburg County, and the Region of Queens' Accessibility Officer, as well as contacting representative groups directly.

Motion: "THAT the South Shore Regional Library Board set aside 35 minutes for a focus group in September with a tentative date of September 30, 2023.

SHEPPARD/Amirault All in favour. Motion carried.

2.7 OTHER

Tom Sheppard asked for clarification about the new ADP system and requiring employees to sign in for their shifts. Alisa, Jeff and Christina provided some explanation of the new process. Jeff will survey/discuss with staff members and report back.

DATE, TIME AND PLACE OF NEXT MEETING

The next general meeting and AGM is tentatively scheduled for June 26, 2023 at 7:00pm following a Staff recognition and celebration event at 5:30pm. Details to be determined and distributed.

ADJOURNMENT

Diane Racette adjourned the meeting at 6:44 pm.