

SOUTH SHORE REGIONAL LIBRARY BOARD, **ANNUAL MEETING**;
MARGARET HENNIGAR PUBLIC LIBRARY, JUNE 20, 2016

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair
Mrs. Cindy Bruhm, Vice Chair
Councillor Tina Connors
Councillor Eric Hustvedt
Ms. Marie Hogan Loker
Ms. Sara Lochhead
Councillor Kelly Wilson
Mr. Jeff Mercer
Ms. Christina Pottie
Ms. Shelley Roy
Mr. Troy Myers, Secretary/Treasurer
Ms. Lynn Robart, Recorder

Regrets from: Mr. Mark Taylor, Dr. David Brattston, Ms. Wilma Stewart-White, Ms. Phyllis Price, Councillor Jennifer McDonald, Mr. Alan Wilson, Councillor Susan MacLeod, Mr. Tom Sheppard and Ms. Brittany Hachey.

MINUTES

Motion: "THAT the South Shore Regional Library Board accept the minutes of the June 15, 2015 Annual Meeting as circulated."
HOGAN LOKER/Bruhm All in favour. Motion carried.

2015-16 AUDIT

Kim Hopkins from Grant Thornton LLP presented the 2015-16 audit. The year ended with an accumulative excess of expenditures over revenue in the amount of \$39,963. This excess of expenditures is due to the rent that is in the arrears at the LCLC.

Motion: "THAT the South Shore Regional Library Board receive the 2015-16 Audit."
BRUHM/Wilson All in favour. Motion carried

MUNICIPALITY OF THE DISTRICT OF CHESTER

Chair Patrick Hirtle welcomed our newest Board Member, Councillor Tina Connors, representing the Municipality of the District of Chester.

2015-16 ANNUAL REPORT

The 2015-16 Annual Report was circulated with Notice of Meeting. Some highlights of the Annual Report were the increase in attendance in programming and circulation.

Motion: "THAT the South Shore Regional Library Board moved the adoption of the 2015-16 Annual Report."
HUSTVEDT/Lochhead All in favour. Motion carried.

BOARD COMMITTEES

Motion: "THAT the South Shore Regional Library Board accept the list of Executive and Committee members as amended (please see attached)."
LOCHHEAD/Hogan Loker All in favour. Motion carried.

2016-17 BUDGET

The Finance Committee circulated the 2016-17 Budget to the Board.

Troy presented the following highlights:

- Provincial and Municipal funding remains the same as last year.
- Staff receives a 2% cost-of-living increase
- Savings in salary due to two long time employees retiring.
- A plan to hire a new librarian has been put on hold.
- Considerable drop in C@P funding this year
- Technical Services is running as a tight unit

It was reported that the current funding formula is being reviewed.

Discussion followed.

The Finance Committee recommended the following motion:

Motion: "THAT the South Shore Regional Library Board approves the 2016-17 budget as recommended by the Finance committee."
HOGAN LOKER/Bruhm All in favour. Motion carried.

APPOINTMENT OF AUDITORS

Motion: "THAT the South Shore Regional Library Board appoints
Grant Thornton LLP as 2016-17 Auditors."
HUSTVEDT/Hogan Loker All in favour. Motion carried.

ADJOURNMENT

Councillor Kelly Wilson moved the meeting adjourned.

Troy Myers, CEO/Chief Librarian

Patrick Hirtle, Chair

SOUTH SHORE REGIONAL LIBRARY BOARD COMMITTEES
2016-17

Executive Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Troy Myers
Past Chair, if still on Board – Tom Sheppard
One member, elected from and by the Board – Wilma Stewart-White

Nominating Committee:

Executive Committee plus one member, elected from and by the Board

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Salaries, Wages & Benefits Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Troy Myers
Two members, elected from and by the Board – David Brattston, Mark Taylor
Two members, elected from and by the Staff -- Lynn Robart, Christina Pottie

Community Liaison Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Troy Myers
Two Members from Board – Tom Sheppard, Alan Wilson
Members from Staff -- Lynn Robart as Recorder, Jeff Mercer, Christina Pottie, Marion Moore

Communications Committee

Board Chair as Vice Chair -- Cindy Bruhm
Chief Librarian – Troy Myers
Two Members elected by and from the Board

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Finance Committee

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Troy Myers
Two members elected from and by the Board – Marie Hogan Loker, Jennifer MacDonald, Sara Lochhead

Library Development Sub-committee

Board Vice-Chair as Chair – Cindy Bruhm
Board Chair -- Patrick Hirtle
Chief Librarian – Troy Myers

One of the two elected members of the Finance Committee –

One other staff member - Jeff Mercer