

SOUTH SHORE REGIONAL LIBRARY BOARD, **ANNUAL MEETING**;
MARGARET HENNIGAR PUBLIC LIBRARY, JUNE 18, 2018

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair
Mrs. Cindy Bruhm, Vice Chair
Dr. David Brattston
Councillor Tina Connors
Ms. Marie Hogan Loker
Ms. Sara Lochhead
Mr. David Luther
Mr. Tom Sheppard
Mr. Jeff Mercer, Staff
Ms. Christina Pottie, Staff
Mr. Eric Pottie, Staff
Ms. Charity Fraser, Staff Association
Mr. David Walker, Staff Association
Mr. Troy Myers, Secretary/Treasurer
Ms. Lynn Robart, Recorder

Charity Fraser & David Walker represented the Staff Association

Regrets from: Councillor Brian Fralic, Councillor Martin Bell, Councillor Michael Graves. Mr. Kelly Wilson, Mr. Mark Taylor, Ms. Wilma Stewart-White, and Ms. Brittany Hachey.

MINUTES

Motion: "THAT the South Shore Regional Library Board accept the minutes of the June 19, 2017 Annual Meeting as circulated."

SHEPPARD/Hogan Loker All in favour. Motion carried.

2017-18 AUDIT

Kim Hopkins from Grant Thornton LLP presented the 2018 audit. The year ended with an accumulative deficit in the amount \$5,815.

Motion: "THAT the South Shore Regional Library Board receive the 2017-18 Audit."

LOGAN/Bruhm All in favour. Motion carried

COMMITTEE MEMBER REPORT

2018-19 Committee Member report was circulated with Notice of Meeting.

Councillor Tina Connors volunteered to be on the Community Liaison Committee. If anyone else would like to volunteer for vacant positions on the Board Committees please contact CEO Troy Myers.

Motion: "THAT the South Shore Regional Library Board accept the list of Executive and Committee members for 2018-19 as amended (please see attached)."
SHEPPARD/Bruhm All in favour. Motion carried.

2017-18 ANNUAL REPORT

The 2017-18 Annual Report was circulated to the Board. Troy thanked Christina for putting it together. Program attendance has increased dramatically over last year. Eric Pottie in Liverpool and Kathryn Sharp in Bridgewater have increased program offerings in each of their branches by leading more events/programs themselves and empowering staff to do likewise. Numbers of participants are also up and Tina Connors asked if additional advertising was used, Jeff Mercer, Program Team Lead, replied that the most effective advertising is done by front line staff at the circulation desk and social media.

Motion: "THAT the South Shore Regional Library Board approved the 2017-18 Annual Report as circulated."
LOCHEAD/Hogan Loker All in favour. Motion carried.

2018-19 BUDGET

The 2018-19 Budget was circulated to the Board.

Troy presented the following highlights:

- ✓ Library Region received an extra grant of \$52,667 from the NS Government.
- ✓ 2% cost of living increase for staff
- ✓ The previous year extra spent on materials and equipment for the new Lunenburg Branch, this will not be an expense next year.

The Finance Committee recommended the following motion:

Motion: "THAT the South Shore Regional Library Board approves the 2018-19 budget as recommended by the Finance Committee."

LOCHHEAD/Hogan Loker All in favour. Motion carried.

APPOINTMENT OF AUDITORS

Motion: "THAT the South Shore Regional Library Board appoints Grant Thornton LLP as 2018-19 Auditors."

SHEPPARD/Bruhm All in favour. Motion carried.

LUNENBURG LIT FESTIVAL 2018

This year's event will be held September 28-29, starting with a children's event Friday afternoon at the LAMP with Jay Malone who is a self-published author. Friday night, at the Lunenburg School of the Arts, will have authors are Jonathan Torrens, Jeremy Taggart and Jay Malone. Saturday afternoon non-fiction panel at the Lunenburg Courthouse consists of Peter Barss, Wilfred Moore and Lezlie Lowe. The final event is Saturday night featuring Donna Morrissey, Genevieve Graham and Timothy Taylor.

ADJOURNMENT

Sara Lochhead moved the meeting adjourned.

Patrick Hirtle, Chair

Troy Myers, Secretary/Treasurer

SOUTH SHORE REGIONAL LIBRARY BOARD COMMITTEES
2018-19

Executive Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Troy Myers
Past Chair, if still on Board – Tom Sheppard
One member, elected from and by the Board – Wilma Stewart-White

Nominating Committee:

Executive Committee plus one member, elected from and by the Board

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Salaries, Wages & Benefits Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Executive Officer as Secretary – Troy Myers
Two members, elected from and by the Board – David Brattston, Mark Taylor
Two members, elected from and by the Staff -- Lynn Robart, Christina Pottie

Community Liaison Committee:

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Troy Myers
Two Members from Board – Tom Sheppard, Tina Connors
Members from Staff -- Lynn Robart as Recorder, Jeff Mercer, Christina Pottie

Communications Committee

Board Chair as Vice Chair -- Cindy Bruhm
Chief Librarian – Troy Myers
Two Members elected by and from the Board
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Finance Committee

Board Chair as Chair – Patrick Hirtle
Board Vice-Chair as Vice-Chair – Cindy Bruhm
Chief Librarian – Troy Myers
Two members elected from and by the Board – Marie Hogan Loker, Sara Lochhead

Library Development Sub-committee

Board Vice-Chair as Chair – Cindy Bruhm
Board Chair -- Patrick Hirtle
Chief Librarian – Troy Myers
One of the two elected members of the Finance Committee Sara Lochhead,

One other staff member – Jeff Mercer