

SOUTH SHORE REGIONAL LIBRARY BOARD, **ANNUAL MEETING**;  
MARGARET HENNIGAR PUBLIC LIBRARY, JUNE 15, 2015

*The South Shore Regional Library Board administers South Shore Public Libraries.  
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mrs. Cindy Bruhm, Vice-chair  
Mrs. Marie Hogan Loker  
Councillor Frank Fawson  
Councillor Susan MacLeod  
Councillor Jennifer MacDonald  
Ms Phyllis Price  
Mr. Mark Taylor  
Mr. Jeff Mercer  
Ms. Christina Pottie  
Mr. Troy Myers, Secretary/Treasurer  
Ms. Lynn Robart, Recorder

Regrets from: Mr. Patrick Hirtle, Ms. Nancy Wilson, Ms. Wilma Stewart-White, Mr. Tom Sheppard,  
Mr. Alan Wilson, Councillor Robert Myra and Dr. David Brattston

MINUTES

Motion: "THAT the South Shore Regional Library Board accept  
the minutes of the June 23, 2014 Annual Meeting  
as circulated."  
HOGAN LOKER/Price All in favour. Motion carried.

2014-15 AUDIT

Kim Hopkins from Grant Thornton LLP presented the 2014-15 audit. The year  
ended with an accumulative excess of revenue over expenditures in the amount of \$9, 263.

Motion: "THAT the South Shore Regional Library Board receive the  
2014-15 Audit."  
MACLEOD/Hogan Loker All in favour. Motion carried

2014-15 ANNUAL REPORT - circulated with Notice of Meeting

Motion: "THAT the South Shore Regional Library Board moved the  
adoption of the 2014-15 Annual Report."  
PRICE/MacLeod All in favour. Motion carried.

NOMINATING COMMITTEE REPORT

The nominating report was circulated to the board. Vice Chair Cindy Bruhm called for nominations three times. None were forthcoming. Please see attached report.

Motion: "THAT the nominating report for the South Shore Regional Library Board be accepted as circulated."  
HOGAN Loker All in favour. Motion carried.

2015-16 BUDGET

The Finance Committee circulated the 2015-16 Budget to the Board. Troy presented the following highlights:

- Provincial and Municipal funding remains the same as last year.
- Staff receives a 2% cost-of-living increase
- Savings in salary due to two long time employees retiring.
- A plan is in place to hire a new librarian.
- Collections budget remains the same at \$5 per capita.
- Strategic Planning will begin in this fiscal year.

It was reported that the current funding formula is being reviewed.

The Finance Committee recommended the following motion:

Motion: "THAT the South Shore Regional Library Board approves the 2015-16 budget as recommended by the Finance committee."  
HOGAN LOKER/MacLeod All in favour. Motion carried.

APPOINTMENT OF AUDITORS

Motion: "THAT the South Shore Regional Library Board appoints Grant Thornton LLP as 2015-16 Auditors."  
PRICE/McLeod All in favour. Motion carried.

ADJOURNMENT

Susan MacLeod moved the meeting adjourned.

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Troy Myers, CEO/Chief Librarian

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Cynthia Bruhm Vice Chair

SOUTH SHORE REGIONAL LIBRARY BOARD COMMITTEES  
**2015-16**

Executive Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Executive Officer as Secretary – Troy Myers  
Past Chair, if still on Board – Tom Sheppard  
One member, elected from and by the Board – Wilma Stewart-White

Nominating Committee:

Executive Committee plus one member, elected from and by the Board

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Salaries, Wages & Benefits Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Executive Officer as Secretary – Troy Myers  
Two members, elected from and by the Board – David Brattston, Mark Taylor  
Two members, elected from and by the Staff -- Lynn Robart, Christina Pottie

Community Liaison Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Librarian – Troy Myers  
Two Members from Board – Tom Sheppard, Alan Wilson  
Members from Staff -- Lynn Robart as Recorder, Jeff Mercer, Christina Pottie, Teresa Workman, Marion Moore

Communications Committee

Board Chair as Vice Chair -- Cindy Bruhm  
Chief Librarian – Troy Myers  
Public Relations Coordinator – Teresa Workman  
Two Members elected by and from the Board

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Finance Committee

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Librarian – Troy Myers  
Two members elected from and by the Board – Marie Hogan Loker, Jennifer MacDonald, Alan Wilson

Library Development Sub-committee

Board Vice-Chair as Chair – Cindy Bruhm  
Board Chair -- Patrick Hirtle  
Chief Librarian – Troy Myers

One of the two elected members of the Finance Committee –

One other staff member - Jeff Mercer