

**SOUTH SHORE REGIONAL LIBRARY BOARD ANNUAL MEETING**

**MARGARET HENNIGAR PUBLIC LIBRARY AND VIA PHONE, JUNE 29, 2020, NOON**

*The South Shore Regional Library Board administers South Shore Public Libraries. South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair  
Mrs. Cindy Bruhm, Vice Chair  
Dr. David Brattston  
Councillor Tina Connors  
Councillor Brian Fralic  
Councillor Michael Graves  
Councillor Eric Hustvedt  
Mr. Bill Kowalski  
Ms. Marie Hogan Loker  
Ms. Sara Lochhead  
Mr. Tom Sheppard  
Mr. Jeff Mercer, Staff  
Ms. Christina Pottie, Staff  
Mr. Troy Myers, Secretary/Treasurer  
Ms. Lynn Robart, Recorder

Regrets from: Mr. David Luther, Ms. Wilma Stewart-White and Mr. Mark Taylor.

**MINUTES**

MOTION: "THAT the South Shore Regional Library Board accept the minutes of the June 17, 2019 Annual Meeting as circulated."  
BRATTSTON/Connors All in favour. Motion carried.

**AUDIT 2019-20**

Kelsey Murphy from Grant Thornton LLP presented the 2019-20 audit. The year ended with an accumulative surplus \$39,764.

MOTION: "THAT the South Shore Regional Library Board receive the 2019-20 Audit."  
BRATTSTON/Hogan Loker All in favour. Motion carried.

**2019-2020 ANNUAL REPORT**

Troy presented the 2019-20 Annual Report to the Board.

Motion: "THAT the South Shore Regional Library Board approved the 2019-20 Annual Report as circulated."  
HUSTVEDT/Fralic All in favour. Motion carried.

A request for a comparison of numbers from previous years of programs and circulation be presented to the Board at the next meeting.

COMMITTEE MEMBER REPORT

2019-20 Committee report was circulated with Notice of Meeting.

Motion: "THAT the South Shore Regional Library Board accept the list of Executive and Committee members for 2020-21 as presented."  
SHEPPARD/Kowalski All in favour. Motion carried.

2020-21 BUDGET

The 2020-21 Budget was circulated to the Board.

Motion: "THAT the South Shore Regional Library Board accept the Budget as circulated to the Board."  
HOGAN LOKER/Brattston

It was requested that the Quarterly Spending Report be circulated with the Notice of Meeting for Board Members to review.

APPOINTMENT OF AUDITORS

Motion: "THAT the South Shore Regional Library Board appoints Grant Thornton LLP as 2019-20 Audits."  
SHEPPARD/BRUHM All in favour. Motion carried.

ADJOURMENT

Eric Hustevdt moved the meeting to be adjourned; seconded by Michael Graves

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Patrick Hirtle, Chair

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Troy Myers, Secretary/Treasurer

SOUTH SHORE REGIONAL LIBRARY BOARD COMMITTEES  
**2020-21**

Executive Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Executive Officer as Secretary – Troy Myers  
Past Chair, if still on Board – Tom Sheppard  
One member, elected from and by the Board – Wilma Stewart-White

Nominating Committee:

Executive Committee plus one member, elected from and by the Board

-- [REDACTED]

Salaries, Wages & Benefits Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Executive Officer as Secretary – Troy Myers  
Two members, elected from and by the Board – David Brattston, Mark Taylor  
Two members, elected from and by the Staff -- Lynn Robart, Christina Pottie

Community Liaison Committee:

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Librarian – Troy Myers  
Two Members from Board – Tom Sheppard, Tina Connors  
Members from Staff -- Lynn Robart as Recorder, Jeff Mercer, ???, ???, ???

Communications Committee

Board Chair as Vice Chair -- Cindy Bruhm  
Chief Librarian – Troy Myers  
Two Members elected by and from the Board  
- David Luther, [REDACTED]

Finance Committee

Board Chair as Chair – Patrick Hirtle  
Board Vice-Chair as Vice-Chair – Cindy Bruhm  
Chief Librarian – Troy Myers  
Deputy Chief Librarian – Jeff Mercer  
Two members elected from and by the Board – Marie Hogan Loker, Sara Lochhead

Library Development Sub-committee

Board Vice-Chair as Chair – Cindy Bruhm  
Board Chair -- Patrick Hirtle  
Chief Librarian – Troy Myers  
One of the two elected members of the Finance Committee – Sara Lochhead  
[REDACTED]  
One other staff member - Jeff Mercer

Mobile Committee (Adhov)

Tina Connors, Eric Hustvedt and Tom Sheppard

