

SOUTH SHORE REGIONAL LIBRARY GENERAL MEETING, November 16, 2022

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Patrick Hirtle, Chair
Cindy Bruhm, Vice Chair
Councillor David Brown
Councillor Stacey Colwell
Councillor Wendy Oickle
Councillor Vicki Amirault
Cathy LeBlanc
Diane Racette
Marie Hogan Loker
Tom Sheppard
Ashley Nunn-Smith, Staff
Jeff Mercer, Staff
Christina Pottie, Staff
Melissa Bishop – Staff/ Staff Association
Alisa Hemeon, Staff/Recorder

Regrets from: Councillor Tina Connors, Councillor Jenni Birtles and Wilma Stewart-White.

Patrick Hirtle called the meeting to order at 6:00pm.

INTRODUCTIONS:

New Municipal appointments:

- a. Councillor Wendy Oickle – Municipality of the District of Lunenburg, replacing Michelle Greek
- b. Councillor Vicki Amirault – Region of Queens Municipality, replacing David Brown

MINUTES:

Motion: “THAT the South Shore Regional Library Board accept the Minutes of the October 19, 2022 meeting as circulated.”

COLWELL/Bruhm All in favour. Motion carried.

3.1 LBANS

Last meeting held on November 26, 2022. Minutes of the LBANS meeting will be shared during the next SSPL Board meeting. LBANS is still looking for a SSPL Board representative.

3.2 THOMAS H. RADDALL LIBRARY/REGION OF QUEENS

No further development on the new Library; still waiting for environmental assessment results to return. As Vicki Amirault is the new representative for the Region of Queens, she will confirm whether she will also be on the new library committee (replacing David Brown).

3.3 EQUITY, DIVERSITY and INCLUSION

SSPL hosted the launch of the book, *Mi'kmaw Moons – The Seasons in Mi'kma'ki* by Cathy Leblanc and Dave Chapman. In addition, SSPL is working on a special project, filling in gaps within our diversity collection and bringing the library to underserved communities, such as working in partnership with the Gold River First Nation and various schools in our district. SSPL has added the EDI statement to all onboarding packages and incorporated "Google Classrooms." Google classrooms will be used for staff training, webinars and policy updates. So far, using this tool, staff have reviewed the updated Respectful Workplace policy and completed the Nova Scotia Human Rights created course, "Safe Spaces Make Great Workplaces."

3.4 STAFF ASSOCIATION

Melissa Bishop reported that Skylar Barkhouse has been appointed Treasurer. The Association is hoping to have another meeting in the next two weeks.

3.5 SECOND QUARTER VEHICLE REPORT

The second quarterly report (July, August and September 2022) was circulated prior to the meeting. Highest costs during the quarter were the oil pan replacement for the old Bookmobile and brake adjustments and oil change for the new Bookmobile. No further questions from SSPL Board.

3.6 SSPL 50th ANNIVERSARY

Held on October 22, 2022 at the Lunenburg library with 20-30 people in attendance during the speeches. On that date, SSPL launched the book, *Inside, Thoughts From A Pandemic*, an anthology by various South Shore authors. The documentary film was also launched and a copy will be added to the website. As part of the mandate from the provincial funding of this event, SSPL has developed a public survey with copies at every branch and a link on our website.

3.7 OTHER

Ashley stated that all six Council presentations have been made and at each, the documentary film was shown, the response favourable. An update regarding the Respectful Workplace Policy – SSPL has signed a contract for an HR firm that will provide objective advice/solutions if a complaint be made against the CEO and/or Board. This policy will be added to the website.

4.1 ALL-STAFF DEVELOPMENT DAY

Ashley presented the proposal for an All-Staff Development day (December 19, 2022) with presenter, Gregg Brown. The topic will be *navigating change*, which is has been at the forefront of operations since the pandemic began. To budget for this expense, un-used funds were transferred from Administration office supplies and Support Services hardware purchases.

Motion: "THAT the South Shore Regional Library Board approve the proposed All-Staff Development day and budget accommodations/changes for same as presented"

RACETTE/Hogan-Loker All in favour. Motion carried.

4.2 IN-CAMERA – PERSONNEL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL

i. Motion: "THAT the South Shore Regional Library Board move to In-Camera"

RACETTE/Sheppard All in favour. Motion carried.

Discussion

Motion: "THAT the South Shore Regional Library Board move out of Camera"

SHEPPARD/Bruhm All in favour. Motion carried.

ii Motion: "THAT the South Shore Regional Library Board appoint Jeff Mercer as acting CEO while Ashley Nunn-Smith is away on parental leave for approximately 6 months. Specific start date to be determined during the month of January 2023"

SHEPPARD/Bruhm All in favour. Motion carried

DATE, TIME AND PLACE OF NEXT MEETING

The next general meeting is set for Wednesday, January 11, 2023 at 6pm.

ADJOURNMENT

Tom Sheppard adjourned the meeting at 6:33pm.