

## SOUTH SHORE REGIONAL LIBRARY GENERAL MEETING, AUGUST 16, 2021

*The South Shore Regional Library Board administers South Shore Public Libraries.  
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair  
Mrs. Cindy Bruhm, Vice Chair  
Councillor David Brown  
Councillor Tina Connors  
Councillor Michelle Greek  
Mr. Tom Sheppard  
Ms. Christina Pottie, Staff  
Mr. Troy Myers, Secretary/Treasurer  
Ms. Lynn Robart, Recorder

Regrets from: Councillor Jenni Birtles, Councillor Stacey Colwell, Ms. Diane Racette, Ms Kara Turner, Ms. Marie Hogan Loker, Ms. Cathy LeBlanc, Mr. Jeff Mercer, Ms. Wilma Stewart-White and Mr. Mark Taylor.

Motion: "THAT the South Shore Regional Library Board accept the minutes of June 21, 2021 as circulated."  
BROWN/Greek All in favour. Motion carried

### LBANS REPORT

The next LBANS meeting is scheduled for September 11, at 10 am in Truro. SSPL currently has no representative serving on LBANS (Library Boards Association of Nova Scotia); if anyone wishes to attend please contact Christina.

### STAFF ASSOCIATION

It has been a great summer and staff are really appreciative that management has been very flexible regarding staff booking their vacations on such short notice due to the pandemic and peoples inability to plan ahead. In a normal year, the deadline for booking summer vacation is April 15. The question arose whether staff felt comfortable working with the public. During the last lockdown and curbside pickup service one staff member chose to stay home. The public have been mostly very cooperative in wearing masks library locations.

### 1<sup>ST</sup> QUARTER VEHICLE REPORT 2021-22

The 1<sup>st</sup> Quarter Vehicle Report 2021-22 was circulated to the Board. The maintenance costs relate to the older mobile. Councillor Connors requested information about the schedule for older bus.

### EQUITY, DIVERSTY AND INCLUSION (EDI) STAFF TRAINING PLAN

The updated EDI Training Plan with milestone dates was circulated at the Meeting. As per the Board's request a timelines were added and Christina added that all branch managers as well as some summer staff have now completed the introductory staff training modules.

### NEW MOBILE LIBRARY

The new mobile has been on road keeping to the regular schedule for the past few weeks and has been well received. Councillor Brown suggested that we contact Regional Emergency Management Organization (REMO) for Lunenburg County and Queens County Emergency Measures to add the Bookmobile to their inventory of community assets that can help provide internet access and power in a disaster.

The Milton Public Library (Ontario) are sending five staff members to visit our new Bookmobile at the end of September to help them research bookmobiles.

### 1<sup>st</sup> QUARTER SPENDING REPORT

The 1<sup>st</sup> Quarter Spending Report was circulated with Notice of Meeting. There is a surplus at the end of the 1<sup>st</sup> Quarter which is normal due to timing of invoices. The intent is to pay off the new mobile in possibly two or three years

Motion: "THAT the 1<sup>st</sup> Quarter Spending Report 2021-22 was approved by the Board as presented"  
BRUHM/Coldwell All in favour. Motion carried.

### CARING CALLS

The Board was pleased with the news coverage of the 'Caring Calls' Program and the recent International Citation from the American Library Association. Funding for the project continues until the end of March 2021.

### LUNENBURG LIT FESTIVAL

The Lunenburg Lit Festival will held be September 23-25. Tickets will go on sale September 1<sup>st</sup>. All details can be found at [lunenburglitfestival.ca](http://lunenburglitfestival.ca)

### NEXT MEETING

The next meeting will be Monday, October 18<sup>th</sup> at noon.

### ADJOURNMENT

Tom Sheppard moved the meeting adjourned.