

SOUTH SHORE REGIONAL LIBRARY BOARD GENERAL MEETING, MARGARET HENNIGAR PUBLIC LIBRARY,
January 16, 2018

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair
Mrs. Cindy Bruhm, Vice Chair
Councillor Martin Bell
Councillor Tina Connors
Councillor Brian Fralic
Councillor Michael Graves
Ms. Sara Lochhead
Mr. Kelly Wilson
Mr. Eric Pottie, Staff
Mr. Jeff Mercer, Staff
Mr. Troy Myers, Secretary/Treasurer
Ms. Lynn Robart, Recorder

Regrets from: Dr. David Brattston, Ms. Marie Hogan Loker, Mr. Mark Taylor, Mr. Tom Sheppard, Ms. Wilma Stewart-White, Ms Brittany Hachey and Ms. Christina Pottie

Chair Patrick Hirtle welcomed, Councillor Martin Bell representing the Municipality of the District of Lunenburg, to the Library Board.

MINUTES

Motion: "THAT the South Shore Regional Library Board accepts the minutes of
October 17, 2017 General meeting as circulated.

WILSON/Lochhead All in favour. Motion carried.

LUNENBURG ACADEMY

Jeff Mercer reported on the progress of the Lunenburg Academy Library. The inside of the library looks great, there are a couple small deficiencies that will be addressed and a few pieces of furniture that have not arrive yet. There was no damage to the inside of the building when the outside scaffolding collapsed recently. The exterior of the building is scheduled to be completed by March 31st. If anyone wishes to have a tour of the new library, please contact Jeff.

LBANS REPORT

Sara Lochhead reported

- Library Boards of Nova Scotia sent a letter to the Department of Transportation requesting more library signage across the province.
- A draft expenditure report for the \$88,000 surplus that was left from 2013 Rural Services Report will be presented at the February 3 LBANS meeting.
- Four banners are being designed to circulate throughout the province to help enhance awareness of libraries.
- Cape Breton Regional Library approached LBANS to support a project for all Grade 4s across the province to receive library cards.

- In July, LBANS and CORL met with the Deputy Minister to discuss library funding. There has been no funding increase in seven years. Data is being collected to put a proposal together to present to the government. LBANS has requested one time grant to tide libraries over until the new funding formula is introduced.
- CORL has offered to have a non-voting CEO/Chief to attend each LBANS meetings.

VEHICLE REPORT

The 2nd and 3rd Quarter Vehicle Reports was circulated with Notice of Meeting. Troy updated the Board on the progress of the vehicle body repair. There have been some setbacks so it is taking longer than originally anticipated. Councillor Graves asked about the service we receive from Silvers', he suggested that we check into a Hebbville business, where the Town of Bridgewater receives their vehicle service. Staff will investigate.

STAFF ASSOCIATION

Charity Fraser was invited to present the Staff Association report. Charity reported that everything is fine; and that the last Staff Association meeting was on November 3, 2017 and that the Social Committee is planning a spring event.

SOUTH SHORE REGIONAL SCHOOL BOARD

Troy was invited to a meeting with Jeff DeWolfe, Director of Programs, and Scott Milner, Superintendent of South Shore Regional School Board. They are interested in forming a partnership to provide school and public library service from an existing school library. They are proposing a pilot project at Bayview Community School in Mahone Bay. Discussions are ongoing and will include the Town of Mahone Bay in the near future.

POLICY REVIEW

The proposed updated "Internet", "Service Recognition", and "Volunteer" policies were circulated with the Notice of Meeting. Discussion followed. Taking the items from the discussion the policies will be revised and presented again at the February Board Meeting.

STRATEGIC PLAN – VISION 2027

Strategic Plan – Vision 2027 check in was tabled until the February meeting for feedback from the Board. The Strategic Plan is available on our website under "About SSPL" (southshorepubliclibraries.ca)
http://www.southshorepubliclibraries.ca/wp-content/uploads/2017/01/VISION_2027.pdf

FINANCE COMMITTEE REPORT, 3rd Quarter Spending Report

The 3rd Quarter Spending Report 2016-17 was circulated to the Board.

Troy Myers reviewed the highlights of the 3rd Quarter Spending Report. We are underspent on mobile branch costs but it is expected that the bill for the body work will be higher than budgeted.

Library materials are underspent but a special purchase of new materials for the new Lunenburg branch will soon happen.

New technology will also be purchased for the Lunenburg branch in this fiscal year.

The 3rd Quarter Spending Report 2016-17 was circulated to the Board.

Motion: "THAT the South Shore Regional Library Board accept the 3rd Quarter 2017-18 Spending Reports as circulated."
LOCHHEAD/Fralic All in favour. Motion carried.

DATE, TIME AND PLACE OF NEXT MEETING

The next meeting will Tuesday, February 20, 2018 at 6:00 p.m.

ADJOURNMENT

Michael Graves moved the meeting to be adjourned.

Patrick Hirtle, Chair

Troy Myers, Secretary/Treasurer

