

SOUTH SHORE REGIONAL LIBRARY BOARD GENERAL MEETING, MARGARET HENNIGAR PUBLIC LIBRARY,  
June 19, 2017

*The South Shore Regional Library Board administers South Shore Public Libraries.  
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle Chair  
Mrs. Cindy Bruhm, Vice Chair  
Councillor Tina Connors  
Councillor Michael Ernst  
Ms. Marie Hogan Loker  
Mr. Tom Sheppard  
Mr. Jeff Mercer, Staff  
Ms. Christina Pottie, Staff  
Mr. Eric Pottie, Staff  
Ms. Charity Fraser, Staff Association  
Mr. Troy Myers, Secretary/Treasurer  
Ms. Lynn Robart, Recorder

Regrets from: Mr. Mark Taylor, Dr. David Brattston, Ms. Wilma Stewart-White, Councillor Brian Fralic, Ms. Sara Lochhead and Ms. Brittany Hachey.

MINUTES

Motion: "THAT the South Shore Regional Library Board accepts the minutes of  
May 16, 2017 General meeting as circulated.  
BRUHM/Hogan Loker All in favour. Motion carried.

LUNENBURG ACADEMY

Jeff reported that the tender has been awarded and construction will be done over the summer. The timeline shows completion on October 20, 2017.

LBANS REPORT

Library Boards Association of Nova Scotia and Chief of Regional Librarians are planning on a joint meeting in the upcoming weeks.

LUNENBURG LIT FESTIVAL

The Festival this year is September 29 and 30. A number of authors have confirmed their participation including; Nino Ricci, Terry Fallis, Pauline Dakin, Patrick Woodcock, and Stephen Kimber.

STAFF ASSOCIATION

Charity Fraser represented the Staff Association. Charity thanked the Board for the 2% wage increase on behalf of the Staff.

MUNICIPALITY OF THE DISTRICT OF LUNENBURG

Councillor Michael Ernst informed the Board that MODL has extended the application process for Canada 150 projects. Staff will investigate to see if we are eligible.

REVIEWING OF SSPL STRATEGIC PLAN

Motion: "THAT the South Shore Regional Library Board will review the Strategic Plan annually in January."  
SHEPPARD/Bruhm All in favour. Motion carried.

POLICIES REVIEW

A timeline of reviewing South Shore Public Libraries Policies was circulated to the Board (see attached).

Board members Marie Hogan Loker and Tom Sheppard and Librarian Eric Pottie volunteered to be the review committee to bring recommendations to the board. The first three policies: Confidential, Borrower Registration and Health & Safety Policies will be reviewed at the October meeting.

Motion: "THAT the SSRL Polices be reviewed as presented."  
ERNST/Hogan Loker All in favour. Motion carried.

DATE, TIME AND PLACE OF NEXT MEETING

The next General meeting will be Wednesday, August 16 at 6:00 p.m. location will be announced.

ADJOURNMENT

Cindy Bruhm moved the meeting to be adjourned.

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Patrick Hirtle, Chair

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Troy Myers, Secretary/Treasurer



**Review October 2017**

Confidential Policy  
Borrower Registration  
Health & Safety

**Review December 2017**

Service Recognition Policy  
Volunteer Policy  
Internet Policy

**Review February 2018**

Meeting Space  
Gifts & Display Policy  
Fines & Fees

**Review April 2018**

Material Selections  
Baby Friendly Policy  
Sponsorship Recognition Policy

**Review June 2018**

Respectful Workplace  
Behaviour Policy  
Food & Drink

**Review August 2018**

Personnel Policy  
Art Display