# SOUTH SHORE REGIONAL LIBRARY BOARD GENERAL MEETING, THOMAS H. RADDALL <u>LIBRARY OCTOBER 20,</u> 2015; 6:00 p.m.

The South Shore Regional Library Board administers South Shore Public Libraries. South Shore Public Libraries celebrate reading, discovering, learning and sharing.

Present: Mr. Patrick Hirtle, Chair

Dr. David Brattson

Councillor Susan MacLeod
Councillor Jennifer McDonald

Ms. Phyllis Price Mr. Tom Sheppard Mr. Alan Wilson

Councillor Kelly Wilson

Mr. Jeff Mercer

Mr. Troy Myers, Secretary/Treasurer

Ms. Lynn Robart, Recorder

Mr. Ken Malcolm representing the Staff Association.

Regrets from: Mrs. Cindy Bruhm, Ms. Marie Hogan Loker, Ms. Wilma Stewart-White, Ms. Christina Pottie, Mr. Mark Taylor, Ms. Brittany Hachey, Ms. Wilma Stewart-White, Councillor Frank Fawson, and Councillor Robert Myra.

# **MINUTES**

Motion: "THAT the South Shore Regional Library Board accepts the minutes

of the September 15, 2015 as circulated."

WILSON/ K. Wilson All in favour. Motion carried.

## LUNENBURG COUNTY LIFESTYLE CENTRE LEASE UPDATE

A copy of the lease between the Lunenburg County Lifestyle Centre, the Town of Bridgewater and the South Shore Regional Library Board was circulated to the board. Some concerns of the lease were discussed including: a proposed Skate Board Park off of York Street and the \$26.00 per square foot charge for the Technical Services Support area. In response to the proposed high square footage price Library staff investigated other properties in the Industrial Park and have found that the average rate is approximately \$15.00 per square foot including amenities. Chris McNeill, a Province of Nova Scotia Municipal Advisor, has been contacted to facilitate a meeting between the Lunenburg County Lifestyle Centre, the Town of Bridgewater and South Shore Regional Library Board representatives to come to mutual agreement on a lease.

The Board thanked Dr. Brattston for reviewing the lease and presenting his concerns.

Dr. Brattston requested that we review SSPL policies pertaining to his concerns regarding the lease at the next meeting

#### LBANS REPORT

SSPL needs a representative at the LBANS table. The next meeting is Saturday, November 21, at 10 am at the Douglas Recreation Centre in Truro.

# <u>STAFF ASSOCIATION REPRESENTATIVE</u> - No report

# **LUNENBURG ACADEMY**

At the last Board Meeting a Lunenburg Academy committee was struck; we are waiting to hear from the Town of Lunenburg as to the date of the first meeting. Councillor McDonald asked if the Board had any concerns regarding her membership on this committee, as she is a Town of Bridgewater councillor. There were no concerns expressed.

Ms Price expressed her concerned about hosting programs in the Library and that exceed the Fire Marshalls seating restrictions.

#### **MOBILE STOP**

Troy and Christina met with Lisa Flemming at the Bridgewater Mall on October 2. Lisa seemed very positive about the idea of the Mobile Library trial weekly stop at the Mall. Lisa needed to check with her head office and with tenants of the mall. We are waiting to hear back from those enquiries.

# LAWRENCE HILL VISIT

A free public reading with Lawrence Hill will be held on the afternoon Saturday, December 12. A Gala Evening Wine/Spirits and food will be held that evening; catered by the Old Fish Factory Restaurant. Local merchants Petite Vineyard, Ironworks, and Lexicon Books, will also be in attendance. Both events are being held at the newly renovated Fisheries Museum of the Atlantic Auditorium. Lunenburg Mayor Rachel Bailey will host the event. Tickets for the evening event are \$100.

## REVIEW OF STRATEGIC SSRL PLAN

Troy reported that Christina Pottie is gaining facilitation training to help us review and refresh on our Strategic Plan. This will involve consultation with staff, board and other stakeholders. We plan to begin Strategic planning in the New Year. More information will be available at the next Board meeting.

# ACCESSIBILITY OF LCLC/MARGARET HENNIGAR PUBLIC LIBRARY

Tom Sheppard posted a question regarding the accessibility of the Margaret Hennigar Public Library. It was suggested that we make arrangements with Library Staff to assist people with mobility issues. A sign will be posted in the Library to offer such a service.

## **REGION OF QUEENS**

Region of Queens are in the process of considering plans for the recently vacated courthouse. Various meetings will be held in the future to discuss options for the building; Troy said he would be in attendance.

## **VACANT POSITIONS**

Ms. Price asked how the progress of filling the vacant positions is coming. It was reported that Cathy has been contracted to work approximately one day per week and it was going extremely well. With upcoming Strategic planning in place possible outcomes could include positions changing or new hires to fulfill future plans.

## 2<sup>ND</sup> QUARTER 2015-16 SPENDING REPORT

The 2<sup>nd</sup> Quarter 2015-16 Spending Report was circulated to the Board from the Finance Meeting.

Troy highlighted some areas of the spending report:

- Library materials are on target
- C@P funds are over because we received our entire fiscal year allotment for 2015-16; budget amount is only for six months
- Supplies are slightly over due to bulk purchasing

Motion: "THAT the 2<sup>nd</sup> Quarter 2015-16 Spending Report be

presented to the Board as circulated."

MACLEOD/Price All in favour. Motion carried.

# DATE, TIME AND PLACE OF NEXT MEETING

The next general meeting will be Tuesday, November 17, 2015 beginning at 6:00 p.m. at the Margaret Hennigar Public Library.

<u>ADJOURNMENT</u>		
Kelly Wilson moved the meeting be adjourned.		
Troy Myers, Secretary/Treasurer	Patrick Hirtle, Chair	