

SOUTH SHORE REGIONAL LIBRARY BOARD General Meeting, Margaret Hennigar Public Library,  
March 17, 2015; 6:00 p.m.

*The South Shore Regional Library Board administers South Shore Public Libraries.  
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Patrick Hirtle, Chair  
Ms. Cindy Bruhm, Vice Chair  
Dr. David Brattston  
Councillor Frank Fawson  
Ms. Marie Hogan-Loker  
Councillor Jennifer MacDonald  
Ms. Phyllis Price  
Mr. Tom Sheppard  
Ms. Nancy Wilson  
Ms. Cathy MacDonald  
Mr. Jeff Mercer  
Ms. Christina Pottie  
Mr. Troy Myers, Secretary/Treasurer  
Ms. Lynn Robart, Recorder

Regrets from: Ms. Wilma Stewart-White, Councillor Robert Myra, Mr. Alan Wilson, Councillor Susan MacLeod and Mr. Mark Taylor.

Mr. Ken Malcolm represented the Staff Association.

### MINUTES

Motion: "THAT the South Shore Regional Library Board accept the minutes  
of the January 20, 2015."  
PRICE/Wilson All in favour. Motion carried.

### LUNENBURG COUNTY LIFESTYLE CENTRE LEASE UPDATE

Troy Myers reported that there is no new update from the January meeting. We are still waiting to receive a new draft of the lease.

### LBANS REPORT

A letter was received requesting that South Shore Regional Library Board appoint a representative to be on the Library Boards Association. No volunteers came forward.

LBANS is concerned about the Provincial Government applying the 10% provincial tax to all printed materials. Currently 5% is charged and then refunded by the Federal Government. This new charge would make a significant impact on libraries book budgets. LBANS is also concerned about this years provincial budget contributions, no increase in funding or a decrease, could affect staffing and library materials.

### STAFF ASSOCIATION REPRESENTATIVE

President Ken Malcolm reported that there were a few issues filling some of the Executive positions of the Staff Association. The association is hoping to recruit new members in the near future.

LUNENBURG ACADEMY

Troy gave a brief report regarding the proposed move of the Lunenburg Library to the Academy. Troy had met with the architect G. F. Duffus & Co. Ltd. and there are some concerns. The architect is working on drawings to be ready to go to tender by March 31<sup>st</sup>. There is a Community Committee being formed with representation from the LAMP, Class A Float and hopefully the library.

PROVINCIAL APPOINTEE REPORT

A provincial appointee report was previously distributed with Notice of Meeting.

FAREWELL TO CATHY

A farewell to Cathy will be held in the future, please stay tuned for further developments

COLLECTIONS REPORT

A document from Councillor Frank Fawson was circulated regarding 2015-16 library materials with Notice of Meeting.

Motion: "THAT a request be sent to the Finance Committee to review a transfer of funds from Library materials to programming/staff for the upcoming year fiscal budget year 2015-16."  
FRANK/Price All in favour. Motion carried.

Staff reported that the figure designated for library materials was based on \$5.00 per capita. Discussion again arose on concern regarding the 10% Provincial tax on printed materials.

Discussion regarding programming followed. There have been no comments passed on from the suggestion box but staff has used verbal feedback when planning new programming. It was suggested that the program team develop an effective program evaluation plan. The Margaret Hennigar Branch has now been operating for over a year and it was suggested that an examination of the move, what worked, and what didn't, be undertaken.

YEAR END SURPLUS

Motion: "THAT the South Shore Regional Library Board set up a reserve fund with the 2014-15 surplus."  
SHEPPARD/Hogan Loker All in favour. Motion carried.

FOOD AND DRINK POLICY

A proposed revised Food and Drink policy was circulated with Notice of Meeting (attached).

Motion: "THAT the revised SSPL Food and Drink Policy be approved as circulated."  
BRUHM/N. Wilson All in favour. Motion carried.

OTHER

- ✓ Phyllis circulated draft guidelines for art shows at the library. She requested the board review them and bring comments and suggestions to the next meeting. These draft guidelines have been piloted for at least one show to date at the Margaret Hennigar Library. She also reported that conversations have taken place with Ashley Rhodenizer about a possible partnership with Art Happening in Bridgewater. Art Happening is hoping that in the next fiscal year they may be able to apply for funding from the Support4Culture grant program (see [ascotia.ca/investing-in-our-future/community-arts-councils-artist-run-centres](http://ascotia.ca/investing-in-our-future/community-arts-councils-artist-run-centres)).
- ✓ Bill Kowalski, representative for the Town of Mahone has resigned due his work schedule. A letter of thanks will be sent to Bill thanking him for his contribution to SSPL.
- ✓ Request from Councillor Jennifer MacDonald for a Mobile stop in the Marie Avenue area of the Town of Bridgewater. Staff will investigate.

DATE, TIME AND PLACE OF NEXT MEETING

The next General meeting will be Tuesday, April 21, 2015 beginning at 6:00 at the Margaret Hennigar Public Library.

ADJOURNMENT

Ms. Phyllis Price moved the meeting to be adjourned.

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Patrick Hirtle, Chair

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Troy Myers, Secretary/Treasurer



South Shore Public Libraries permits food and drink in library locations. However, food and drink pose a potential risk to other patrons and to library collections, equipment, and furnishings. Therefore, SSPL asks that you act responsibly when consuming food and drink in the library by adhering to the following guidelines:

- Lidded drinks, both hot and cold (including bottled drinks with screw caps), are permitted in the library.
- Most food is permitted in the library with the exception of greasy food, or food known to cause severe allergic reactions.
- Clean up all garbage, spills, and messes before leaving the library. Use appropriate trash receptacles for cleaning up after yourself. Please deposit recyclable beverage containers into the nearest recycling bin.

Library staff may ask you to modify your behaviour or to leave library premises if you violate these guidelines.

Approved by  
South Shore Regional Library Board  
March 17, 2015