

MINUTES OF THE SOUTH SHORE REGIONAL LIBRARY BOARD, OCTOBER 19, 2010
6:00 P.M.: ADMINISTRATION OFFICE, HEBBVILLE

*The South Shore Regional Library Board administers South Shore Public Libraries.
South Shore Public Libraries celebrate reading, discovering, learning and sharing.*

Present: Mr. Tom Sheppard, Chair
Mrs. Wilma Stewart-White, Vice Chair
Dr. David Brattston
Ms. Cynthia Bruhm
Mr. Frank Fawson
Councillor Patrick Hirtle
Mrs. Marie Hogan Loker
Councillor Eric Hustvedt
Councillor Robert Myra
Ms. Shelley Zwicker
Ms. Cathy MacDonald
Mr. Jeff Mercer
Mr. Troy Myers, Secretary/Treasurer
Mrs. Lynn Robart, Recorder

Regrets from: Councillor John McGee, Mr. Alan Wilson, Mr. Don Zwicker, Councillor Randi Dickie,
and Mrs. Susan MacLeod

Ms. Robin Benjamin representing the Staff Association.

MINUTES

Motion: "THAT the words 'no report' be removed from the August Provincial Appointee's report."
BRATTSTON/Hustvedt All in favour. Motion carried.

Items from the Provincial Appointee's report were dealt with later in the August meeting.

Other items from the August board meeting to be noted: both Troy Myers and Frank Fawson are working on the presentation on Issues and Trends Facing Rural and Small Libraries. Lynn Robart and Troy Myers are working on realigning accounts.

Motion: "THAT the South Shore Regional Library Board accept the minutes of the August 24, 2010 with a few corrections."
HOGAN/Hirtle All in favour. Motion carried

PUBLIC RELATIONS REPORT – OCTOBER

October 2010 Public Relations report was circulated with Notice of Meeting.

LBANS REPORT

Marie Hogan Loker on behalf of the Library Boards Association thanked Lynn Robart, Chair of the 2010 NSLA/LBANS Conference on a job well done. The Board was also informed of the recent death of Norman Horrocks on October 14th. Mr. Horrocks has touched many people in the library business and the board discussed making a donation, in his memory, to Dalhousie University's Horrocks National Leadership Fund.

Motion: "THAT the South Shore Regional Library Board make a \$50.00 donation in Memory of Norman Horrocks to the Dalhousie Horrocks National Leadership Fund."
HOGAN LOKER/MYRA All in favour. Motion carried.

VEHICLE REPORT

The 2nd Quarter Vehicle Report (July-Sept 2010) was circulated to the Board with Notice of Meeting.

PROVINCIAL APPOINTEE REPORT – no report

LUNENBURG COUNTY LIFESTYLE CENTER

Troy reported to the Board that the Building Committee met today with the architect. A new set of plans will be release to the Lifestyle Committee on November 23rd, then to the two Municipal Councils and then to the public.

STAFF ASSOCIATION REPRESENTATIVE

Robin Benjamin reported that there was good staff turnout at the last Staff Association meeting and everyone seems happy.

CORRESPONDENCE

Thank you cards were received from Shelly Roy, and Lynn Robart for memorials to their mothers; thank you card from Sandra Whitman for flowers that were sent while on sick leave and a thank you card was received from Don Zwicker for a memorial to his daughter.

ADOPT-A-BOOK CAMPAIGN

The adopt-a-book campaign begins on Monday, October 25, 2010. The sneak preview began the week of September 27th. Four hundred twenty-five letters were sent out to previous donors. So far, we have received \$1,600 which is equivalent to 50 books. There were two carts of new books provided for Board members to select their adopted books.

BOARD APPOINTMENT FOR THE LIBRARY BOARDS ASSOCIATION

Marie Hogan Loker agreed to fulfill her term on the LBANS Board.

NSLA/LBANS CONFERENCE REPORT

A wrap meeting was held previous to the Board Meeting. By all accounts, the conference was a huge success with 1/3 of the profit going to the Library Boards Association and 2/3 going to the Nova Scotia Library Association.

Motion: "THAT a cheque for \$914.67 be sent to LBANS and a cheque for \$1, 8298.34 be sent to NSLA as previously agreed."

STEWART-WHITE/Hogan Loker All in favour. Motion carried.

NSLA representative, Jeff Mercer, and LBANS representative, Marie Hogan Loker, were asked to pass along to respective associations that even though we were expected to forward along any profit, there is no provision for sharing of the risk.

Motion: "THAT the South Shore Regional Library Board thank Chair Lynn Robart and Program Chair Jeff Mercer of the 2010 NSLA/LBANS Conference for a job well done."

BRATTSTON/HUSTVEDT All in favour. Motion carried.

Tom Sheppard informed the Board that Mayor John Leefe apologize for not making the Meet and Greet. Tom read a letter thanking South Shore Public Libraries from the Nova Scotia Library Association for hosting the conference.

MUNICIPAL COUNCIL VISITS SCHEDULE

Troy reported that he has been in contact with Councillor Hirtle, Town of Bridgewater; Councillor Hustvedt, Municipality of the District of Lunenburg; Mrs. Stewart-White, Town of Mahone Bay and Town Manager – Clerk Bea Renton, Town of Lunenburg for council visits. Ms. Renton would like Town Council to meet in the Lunenburg Library. Mr. Brattston would like to attend the Lunenburg Town Council meeting.

OTHER

Mr. Fawson had some items he wishes to present to the Finance Committee; he also questioned where the 2nd quarter spending report was. Lynn reported it will be done soon. Mr Fawson also read from a Linda Maxwell email regarding her complaint with the library: which is a decreasing attention to service. Troy has followed up with a phone call and will continue to deal with any future complaints.

DATE, TIME AND PLACE NEXT MEETING

Some discussion ensued on an Elluminate (software) live meeting or a conference call for a meeting if necessary. Jeff will look into Illuminate live software. The next regular meeting will be Tuesday, November 16th; 6:00 p.m. at the Administration Office. Dr. David Brattston may attend via phone.

ADJOURNMENT

Councillor Patrick Hirtle moved the meeting to be adjourned. Meeting adjourned 6:35 pm

Tom Sheppard, Chair

Troy Myers, Secretary/Treasurer